



Minutes

Western Cass Fire Protection District
Regular Session Meeting
Wednesday, November 15, 2023, at 7:00 pm
Fire Headquarters
5 S. Rogers Road, Cleveland, MO 64734

Discussion Protocols and Organization Rules for Meetings:

Questions from the public must be in writing with the following information:

Name, Phone #, Physical Address, Email Address.

Attorney Aaron Racine in attendance

- 1) Call to Order by the Secretary - 7:03 P.M.
- 2) Pledge of Allegiance
- 3) Roll Call (Quorum)
 - a) President Sue Hosterman (2019-2025) Present
 - b) Vice Chair John Webb (2022- 2027) Present
 - c) Director Tom Reintjes (2023- 2029) Present
 - d) Director Theresa Hawkins (2020-2025) Present
 - e) Director Mike Bigg (2021-2027) Present
- 4) Vice Chair Webb made a motion to approve the Nov 15, 2023 Regular Session Meeting Tentative Agenda and Additions, and it passed.

President and Chair Sue Hosterman	- Aye
Vice Chair John Webb	- Aye
Director Tom Reintjes	- Aye
Director Theresa Hawkins	- Aye
Director Mike Bigg	- Aye
- 5) Vice Chair Webb made a motion to approve the Open and Closed Minutes for the October 18, 2023 Regular Session Meeting and the November 01, 2023 special session meeting, and it passed.

President and Chair Sue Hosterman	- Aye
Vice Chair John Webb	- Aye
Director Tom Reintjes	- Aye
Director Theresa Hawkins	- Aye
Director Mike Bigg	- Aye
- 6) Reports – Chief had two requests for the department
 - a) Director Bigg made a motion to pay for two atmospheric detectors for the district at cost of no more than \$800.00 for the pair, and it passed.

President and Chair Sue Hosterman	- Aye
Vice Chair John Webb	- Aye
Director Tom Reintjes	- Aye
Director Theresa Hawkins	- Aye
Director Mike Bigg	- Aye
 - b) Vice Chair Webb made a motion to provide \$1500.00 to pay for a holiday appreciation dinner and accoutrements for the firefighters, and it passed.

President and Chair Sue Hosterman	- Aye
Vice Chair John Webb	- Aye
Director Tom Reintjes	- Aye

Director Theresa Hawkins - Aye

Director Mike Bigg - Aye

7) New Business

a) Taxy Levy Proposal

Director Reintjes made a motion to place a tax levy increase of not more than \$.50 to provide funds for support of the district on the April ballot, and it passed.

President and Chair Sue Hosterman - Aye

Vice Chair John Webb - Aye

Director Tom Reintjes - Aye

Director Theresa Hawkins - Aye

Director Mike Bigg - Aye

b) Mutual Aid Contract – Attorney will review the current generic contract

c) Account Assessments

Director Reintjes made a motion to empower and authorize the treasurer to move district funds as needed to meet expenses that have been preapproved by the board, and it passed.

President and Chair Sue Hosterman - Aye

Vice Chair John Webb - Aye

Director Tom Reintjes - Aye

Director Theresa Hawkins - Aye

Director Mike Bigg - Aye

d) 1-800 Board Up – No Action Taken

8) Unfinished Business

a) Station 2 Roof Repair Estimate

Vice Chair Webb made a motion to pay \$2500.00 to Chad Zard of Marquis roofing for repairs on the roof at Station 2, and it passed.

President and Chair Sue Hosterman - Aye

Vice Chair John Webb - Aye

Director Tom Reintjes - Aye

Director Theresa Hawkins - Aye

Director Mike Bigg - Aye

b) Meeting Procedure Policy – No Action Taken

c) Policy Book – No Action Taken

d) Job Descriptions – No Action Taken

e) Sunshine Request Policy and Updates

a) Sunshine Request policy was amended as follows : If payment is not received within 30 days of the request then the request is considered abandoned.

b) Fee refunds will be made within 10 business days of the date the request is completed and information provided.

f) Smartpro Update – No Action Taken

g) Lawyer Request Policy and Consultation List – The attorney was given a list of items on which the district needs legal advice

h) CPA Update- No Action Taken

i) President Hosterman made a motion to go into closed session to discuss legal issues with the district attorney, the session to include attorney Aaron Racine, the Secretary, and the Chief, and it passed.

9) Closed Session – Legal

(1) Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys. However, any minutes, vote or settlement agreement relating to legal actions, causes of action or litigation involving a public governmental body or any agent or entity representing its interests or acting on its behalf or with its authority, including any insurance company acting on behalf of a public government body as its insured, shall be made public upon final disposition of the matter voted upon or upon the signing by the parties of the settlement agreement, unless, prior to final disposition, the settlement agreement is ordered closed by a court after a written finding that the adverse impact to a plaintiff or plaintiffs to the action clearly outweighs the public policy considerations of section 610.011, however, the amount of any moneys paid by, or on behalf of, the public governmental body shall be disclosed; provided, however, in matters involving the exercise of the power of eminent domain, the vote shall be announced or become public immediately following the action on the motion to authorize institution of such a legal action. Legal work product shall be considered a closed record; RSMo 610.021(1)

a) Director Webb made a motion to return to open session, and it passed.

President and Chair Sue Hosterman - Aye
Vice Chair John Webb - Aye
Director Tom Reintjes - Aye
Director Theresa Hawkins - Aye
Director Mike Bigg - Aye

b) President Hosterman made a motion in open session to adjourn the meeting, and it passed.

President and Chair Sue Hosterman - Aye
Vice Chair John Webb - Aye
Director Tom Reintjes - Aye
Director Theresa Hawkins - Aye
Director Mike Bigg - Aye

10) Adjourn – 9:49 P.M.