



Western Cass Fire Protection District
Special Session Meeting
Wednesday, April 20, 2022 at 7:00 pm
Fire Headquarters
5 S. Rogers Rd., Cleveland, MO 64734

Open Session Minutes

If you are not able to attend in-person, please join us with the virtual link below.

<https://tinyurl.com/5n7zcfaj>

1) Call to Order by the Secretary

2) Pledge of Allegiance

3) Roll Call (Quorum)

- a) President and Chair John Webb (2022- 2027) Present
- b) Director Sue Hosterman (2019-2025) Present
- c) Director and Treasurer Kerri VanMeveren (2020-2026) Present
- d) Director Darvin Schildknecht (2021-2027) Present
- e) Vice Chair Marty Hardman (2022- 2023) Present

4) A motion to adopt the Wednesday, April 20, 2022 agenda was passed by consent agenda with no dissention.

5) Personal Appearances / Public Comments

6) Reports

- a) President and Chair John Webb
- b) Vice Chair Marty Hardman
- c) Director and Treasurer Kerri VanMeveren
- d) Director Sue Hosterman
- e) Director Darvin Schildknecht
- f) Personnel Officer Linda Louise Veatch
- g) Public Information Officer Angela Miller
- h) Monte Olsen Report on Taxpayer Rebate

Bonds were made in 2014 and the previous board did not keep bond money separate as required by law. The bond money was misused and placed in the wrong accounts so the general fund was used to pay the service on the debt at times.

The county collector made a debt service summary for the district. \$992,106.05 was collected since 2014 for the bond. \$82,423 was over collected to pay the bond and a refund is owed to the taxpayers, but only \$22,170 is in the debt fund account. \$60,252 must come out of the general fund to replace the missing money.

7) Unfinished Business

a) Standing Rules

1) 001 Meeting Dates, Time, and Location

The board decided to keep the current 2 meeting per month schedule until such a time that one meeting per month will be sufficient.

2) 002 Preauthorized Payments

No action taken

3) 003 Reimbursements

Companies that do business with the district must submit proper documentation and receipts to be paid. District employees may be reimbursed for purchases made for the district when they are pre-approved.

4) 005 Officer Compensation

The legal compensation limits were read aloud for varying positions among directors. No change was made to the current practice of not claiming any pay for the directors.

5) 006 Spending Limit

Some district personnel will receive credit cards with \$200 dollar limits for routine expenses. Small items can be purchased this way without needing the board to vote on every little necessity.

6) 008 Attorney Privilege

John Webb asked the board to go through him with any requests for the district's attorney in order to keep costs down and avoid overwhelming the attorney.

7) 009 Meeting Agendas

The secretary was instructed to place the agenda approval after the roll call on future agendas.

8) 010 Photographing and Recording Board Meetings

The board will designate an area for the public to film and photograph meetings.

9) 011 Official Business Hours and Holidays

A motion made to adopt standard business hours and observe federal holidays was passed by consent agenda with no dissention.

10) 012 Tax Information Authorization

A motion made to adopt tax information authorization hours was passed by consent agenda with no dissention.

e) The strategy planning session will occur on the May work Session meeting.

8) New Business

a) A motion made to approve bid language for both lawn care and repair of station two was passed by consent agenda with no dissention.

b) A motion made to the townhall to April 29 was passed by consent agenda with no dissention.

9) Closed Meeting

a) The disclosure of existing or proposed security systems and structural plans of the fire stations for use by the District's Board of Directors to devise plans for protection of the fire station and contents, would impair the District's Board of Directors to protect the security or persons, the fire stations, or contents and that the nondisclosure of such records outweighs the public interest in disclosure of the records as according to RSMo 610.021(1)(3)(13)(19).

b) Personnel matters are confidential until such time as they may be made public by the Board of Directors, and the nondisclosure of such records outweighs the public interest in disclosure of the records as according to RSMo 610.021(1)(3)(13)(19).

10) Adjourn 10:45 P.M.