



Western Cass Fire Protection District

Minutes from the Special Session

Wednesday, April 6, 2022

Fire Headquarters

5 S. Rogers Road, Cleveland Missouri 64734

<https://tinyurl.com/yc6r88ks>

1) Meeting Called to order at 7:01 PM

2) Pledge of Allegiance

3) Roll Call:

Chairman Terry Magelssen (2018 – 2022) Present
Vice Chairman Sue Hosterman (2019 – 2025) Present
Treasurer Kerri VanMeveren (2020 – 2026) Present
Director Darvin Schildknecht (2021 – 2027) Present

Guests : Monte Olsen

4) Adopt the Wednesday, April 6, 2022 Agenda

The agenda was adopted by unanimous vote

Chairman Terry Magelssen – Aye

Vice Chairman Sue Hosterman – Aye

Treasurer Kerri VanMeveren – Aye

Director Darvin Schildknecht – Aye

5) Unfinished Business

a) Consent Agenda

- 1) Approval of 2022.03.16 Regular Meeting Minutes
- 2) Approval of 2022.03.16 Closed Meeting Minutes
- 3) Approval of 2022.03.23 Special Meeting Minutes
- 4) Approval of 2022.03.23 Closed Meeting Minutes
- 5) Approval of 2022.03.12 Special Meeting Minutes
- 6) Approval of 2022.03.12 Closed Meeting Minutes

All minutes were read and approved by unanimous vote.

Chairman Terry Magelssen – Aye

Vice Chairman Sue Hosterman – Aye

Treasurer Kerri VanMeveren – Aye
Director Darvin Schildknecht – Aye

b) Pleasant Prairie Fire Station Repair Bids

1) Monte Olsen explained to the board that any work that would cost over \$10,000.00 must publicly advertised through whatever media that will best reach the public, that bids will be accepted for any such work. A finite period to accept bids must be announced, and the received bids are to be sealed until the end of the defined bid reception period.

2) Repairs to the Pleasant Prairie Fire Station – No action taken

c) Standing Rule Director and Chair Attendance Fees – No action taken

6) Reports

a) Chairman Terry Magelssen

1) Terry informed the board that he had returned 5 iPads and other (unspecified) equipment to the district, because this was his last meeting before leaving the board due to his term ending. He stated that he had placed all the items in the chief's office at station 1.

2) the iPads are still functioning with the *Firstnet* software on them for emergency calls.

3) Terry said he reached out to our neighboring district to tell them calls would be rerouted to them. The Cass County Sheriff made the unilateral decision to reroute emergency calls to neighboring districts because of the problems in the Western Cass FPD. A letter delivered to Terry's doorstep by a deputy of the sheriff's department explained that since 911 calls are fielded by the department, and they would save time by directing them to our neighbors and bypass our nonfunctional district.

b) Vice Chairman Sue Hosterman

1) Sue would like written job descriptions for all board members

2) J.G. Lawncare is still owed money by the district and needs to be paid.

c) Director and Treasurer Kerri VanMeveren

Kerri presented her detailed report to the board. (see attachment)

d) Director Darvin Schildknecht

Director Schildknecht reported that he had been in several serious accidents in the previous few months. He had been hospitalized and undergoing physical therapy. Due to these occurrences, he has nothing to report concerning district business.

e) Privacy Officer John Webb

There was a scheduled training session for the fire protection district personnel on March 17, 2022. John said that no one showed at the fire station that night. He returned again on

March 24, 2022 and spoke with the fire department personnel for three hours. John tried to get them to sign the privacy policy and they refused. One week later he arrived at fire station 1 because Kevin Collins had invited citizens to the station for a meeting with the fire personnel. He tried again to get them to sign the policy and they told him they would never sign it.

f) Monte Olsen

1) Monte reported that the district website is now live after some effort.

2) Kerri took initiative to make sure the district accounts are insured over the basic F.D.I.C. limits.

3) More money had been collected than what was needed to pay the bonds and refunds to the public will be necessary.

4) Significant overlap is occurring between two of the software packages used by the district and it may be possible to eliminate one of them.

5) Senate Bill 649, if passed, will eliminate personal property taxes in Cass County. The bill would reduce the budget of the fire district and other services. Monte encouraged people to consider the impact of the bill on these services before supporting it.

6) Monte said the district needs to draw up a list of jobs and responsibilities for positions we need to fill ourselves or hire people to fill.

8) General Orders of the Day

a) Training and Education

1) The board is studying ways of providing education opportunities for young fire fighters. Policy #418 provides small amounts of money for training and will be covered by the district. Reimbursements for some training would be tied to longevity with the district. There are caps on these types of programs set by the I.R.S.

2) A motion was made to adopt Policy #418 and was passed.

Chairman Terry Magelssen - Aye

Vice Chairman Sue Hosterman - Aye

Treasurer Kerri VanMeveren - Aye

Director Darvin Schildknecht – Aye

b) Standing Rule 004 Director and Chair attendance fees – No action taken

1) Terry stated that although the directors may be paid the board has traditionally refused to be paid.

2) The policy may remain the same or it may be increased, but any increase would not take effect until 2024.

9) Special Orders of the Day

a) There are two open seats on the board after this meeting. The two people that will be sworn in to fill those seats registered to be elected and ran unopposed.

b) There will be a motion to vote them in and the two directors elect have decided between them which will serve a one year term and which will serve a five year term.

c) A motion to elect John Webb to a five year term and Marty Hardman to a one year term was made. The motion was passed.

Chairman Terry Magelssen - Aye

Vice Chairman Sue Hosterman - Aye

Treasurer Kerri VanMeveren - Aye

Director Darvin Schildknecht – Aye

10) Sue Hosterman, Kerri VanMeveren, and Darvin Schildknecht will review and approve the minutes of this meeting.

11) Meeting adjourned Sin Die - 8:30 PM