



Minutes

Western Cass Fire Protection District
Regular Session Meeting
Wednesday, October 18, 2023, at 7:00 pm
Fire Headquarters
5 S. Rogers Road, Cleveland, MO 64734

[Discussion Protocols and Organization Rules for Meetings:](#)

Questions from the public must be in writing with the following information: Name, Phone #, Physical Address, Email Address.

- 1) Call to Order by the Secretary - 7:04 P.M.
- 2) Pledge of Allegiance
- 3) Roll Call (Quorum)
 - a) President Sue Hosterman (2019-2025) Present
 - b) Vice Chair John Webb (2022- 2027) Present
 - c) Director Tom Reintjes (2023- 2029) Present
 - d) Director Theresa Hawkins (2020-2025) Present
 - e) Director Mike Bigg (2021-2027) Present
- 4) President Hosterman made a motion to approve the October 18, 2023 Regular Session Meeting Tentative Agenda with District Policy Work Session added, and it passed.
 - President and Chair Sue Hosterman - Aye
 - Vice Chair John Webb - Aye
 - Director Tom Reintjes - Aye
 - Director Theresa Hawkins - Aye
 - Director Mike Bigg - Aye.
- 5) President Hosterman made a motion to approve the Regular and Closed Session Meeting Minutes of September 20, 2023 with a correction to the closed session citation of RSMo 610.021 (1) Legal added, and it passed.
 - President and Chair Sue Hosterman - Aye
 - Vice Chair John Webb - Aye
 - Director Tom Reintjes - Aye
 - Director Theresa Hawkins - Aye
 - Director Mike Bigg - Aye
- 6) Reports

Chief had a number of items to request for Operations.

 - a) Director Hawkins made a motion to order helmets, shields, and truck pucks for \$ 2053.04 and it passed.
 - President and Chair Sue Hosterman - Aye
 - Vice Chair John Webb - Aye
 - Director Tom Reintjes - Aye
 - Director Theresa Hawkins - Aye
 - Director Mike Bigg - Aye
 - b) Vice Chair Webb made a motion to purchase a set of cold-water rescue suits (2 total) for \$1060.00, and it passed.
 - President and Chair Sue Hosterman - Aye
 - Vice Chair John Webb - Aye
 - Director Tom Reintjes - Aye

Director Theresa Hawkins - Aye

Director Mike Bigg - Aye

c) Vice Chair Webb made a motion to purchase uniform articles that include pullovers, tee shirts, coats, and other items for no more than \$2000.00, and it passed.

President and Chair Sue Hosterman - Aye

Vice Chair John Webb - Aye

Director Tom Reintjes - Aye

Director Theresa Hawkins - Aye

Director Mike Bigg - Aye

d) Vice Chair Webb made a motion to have district attorney Racine present a generic Mutual Aid contract for the district to use in negotiations, and it passed.

President and Chair Sue Hosterman - Aye

Vice Chair John Webb - Aye

Director Tom Reintjes - Aye

Director Theresa Hawkins - Aye

Director Mike Bigg - Aye

e) Vice Chair Webb made a motion to pay \$1750.00 to send two fire fighters to classes in Harrisonville for the Fire Fighter 1 & 2 certifications, and it passed.

President and Chair Sue Hosterman - Aye

Vice Chair John Webb - Aye

Director Tom Reintjes - Aye

Director Theresa Hawkins - Aye

Director Mike Bigg - Aye

7) New Business

a) CPA – No Action Taken

b) Levy

President Hosterman made a motion to form a Levy Committee composed of the Secretary, Director Hawkins, and Director Reintjes, and it passed.

President and Chair Sue Hosterman - Aye

Vice Chair John Webb - Aye

Director Tom Reintjes - Aye

Director Theresa Hawkins - Aye

Director Mike Bigg - Aye

8) Unfinished Business

a) Bank / Credit Cards/ Payroll Process

Vice Chair Webb made a motion to have the treasurer and district manager handle the payroll process through the new bank, and it passed.

President and Chair Sue Hosterman - Aye

Vice Chair John Webb - Aye

Director Tom Reintjes - Aye

Director Theresa Hawkins - Aye

Director Mike Bigg - Aye

b) IT Services

Director Webb made a motion to have President Hosterman notify Smartpro that their contract was cancelled by a vote of the board on December 21,2022, and the district requires all department data to be transferred to IT Central, and further that Smartpro is not to destroy and district data, and it passed.

- President and Chair Sue Hosterman - Aye
- Vice Chair John Webb - Aye
- Director Tom Reintjes - Aye
- Director Theresa Hawkins - Aye
- Director Mike Bigg - Abstain

- c) Bill Pay
- d) Trash Service
- e) Board Training

President Hosterman made a motion to have directors Hawkins and Bigg sign themselves up for board training in December and to provide funds for the training, and it passed.

- President and Chair Sue Hosterman - Aye
- Vice Chair John Webb - Aye
- Director Tom Reintjes - Aye
- Director Theresa Hawkins - Aye
- Director Mike Bigg - Aye

- f) Roof Station 2 Estimate / Temporary Repair Update

Director Reintjes made a motion to have a professional roofing contractor inspect the roof at station 2 and offer a repair bid, and it passed.

- President and Chair Sue Hosterman - Aye
- Vice Chair John Webb - Aye
- Director Tom Reintjes - Aye
- Director Theresa Hawkins - Aye
- Director Mike Bigg - Aye

- g) Quad runner Repair Estimate

Director Reintjes made a motion to have a repair estimate done on the quad runner and it passed.

- President and Chair Sue Hosterman - Aye
- Vice Chair John Webb - Aye
- Director Tom Reintjes - Aye
- Director Theresa Hawkins - Aye
- Director Mike Bigg - Aye

h) President Hosterman made a motion to go into closed session to discuss personnel matters, and to include the secretary, Chief, and Deputy Chief, and it passed.

- President and Chair Sue Hosterman - Aye
- Vice Chair John Webb - Aye
- Director Tom Reintjes - Aye
- Director Theresa Hawkins - Aye
- Director Mike Bigg - Aye.

- 9) Closed Session - Personnel

Personnel matters are confidential until such time as they may be made public by the Board of Directors, and the nondisclosure of such records outweighs the public interest in disclosure of the records as according to RSMo 610.021(3)(13).

a) President Hosterman made a motion to return to open session, and it passed.

President and Chair Sue Hosterman - Aye

Vice Chair John Webb - Aye

Director Tom Reintjes - Aye

Director Theresa Hawkins - Aye

Director Mike Bigg - Aye

b) President Hosterman made a motion to adjourn and it passed by consent agenda with no dissention.

10) Adjourn - 9:40 P.M.

President Sue Hosterman _____

Secretary Chris Johnson _____